

**NATIONAL LIBRARY OF THE PHILIPPINES**  
T.M. Kalaw Street, Ermita, Manila

**ANNUAL PROCUREMENT PLAN, CY 2018**

Program/ Activity/ Project	End-User	Mode of Procurement	Schedule for Each Procurement Activity												Acceptance/ Turn-Over	Source of Fund	Estimated Budget PhP			Remarks (Brief Description of Program/Project/Activity)
			Pre-Proc Conf	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post-Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Total			MOOE	CO		
<b>I. Library Materials - NLP</b>																				
1 E-Resources & Multimedia																				
a. Multimedia	NLP	SVP (Sect. 53.9)	June week 1	N/A	June week 2	June week 2	June week 2	N/A	June week 3	June week 3	June week 3	June week 3	June week 4	June week 4	GAA	150,000	150,000		CDD	
b. Audiobooks (Foreign)	NLP	SVP (Sect. 53.9)	June week 1	N/A	June week 2	June week 2	June week 2	N/A	June week 3	June week 3	June week 3	June week 3	June week 4	June week 4	GAA	200,000	200,000		CDD	
c. Microform Collections	Fil (NLP)	SVP (Sect. 53.9)	June week 1	N/A	June week 2	June week 2	June week 2	N/A	June week 3	June week 3	June week 3	June week 3	June week 4	June week 4	GAA	150,000	150,000		FIL	
2 Serial Subscription																				
a. e-Journals	NLP	Public Bidding	Jul week 1	Jul week 1	Jul week 2	N/A	Jul week 3	Jul week 3	Jul week 3	Jul week 3	Jul week 4	Aug week 1	Aug week 2	Aug week 2	Aug week 3	GAA	2,925,000	2,925,000		CDD
b. Newspaper and Journals (Print)	NLP	Public Bidding	Feb week 1	Feb week 1	Feb week 2	N/A	Feb week 3	Feb week 3	Feb week 3	Feb week 3	Feb week 4	Mar week 1	Mar week 2	Mar week 2	Mar week 3	GAA	600,000	600,000		CDD
3 Books (Print)																				
a.1 Foreign Books	NLP	Public Bidding	May week 1	May week 1	May week 2	N/A	May week 3	May week 3	May week 3	May week 4	June week 1	June week 2	June week 2	June week 3	GAA	1,000,000	1,000,000		CDD	
a.2 Children's Library Books	NLP	SVP (Sect. 53.9)	June week 1	N/A	June week 2	June week 2	June week 2	N/A	June week 3	June week 3	June week 3	June week 3	June week 4	June week 4	GAA	250,000	250,000		CDD	
a.3 Maps and globes	NLP	SVP (Sect. 53.9)	June week 1	N/A	June week 2	June week 2	June week 2	N/A	June week 3	June week 3	June week 3	June week 3	June week 4	June week 4	GAA	50,000	50,000			
b. Filipiniana Books																				
b.1 Filipiniana Print Books	NLP	Public Bidding	May week 1	May week 1	May week 2	N/A	May week 3	May week 3	May week 3	May week 4	June week 1	June week 2	June week 2	June week 3	GAA	800,000	800,000			
	NLP	SVP (Sect. 53.9)	June week 1	N/A	June week 2	June week 2	June week 2	N/A	June week 3	June week 3	June week 3	June week 3	June week 4	June week 4	GAA	200,000	200,000			
b.2 Filipiniana Print Books (Government Publication)	NLP	NLP-Agency to Agency	May week 1	May week 1	May week 2	N/A	May week 3	May week 3	May week 3	May week 4	June week 1	June week 2	June week 2	June week 3	GAA	150,000	150,000		CDD	
b.3. Rare Materials/maps	NLP	SVP (Sect. 53.9)	June week 1	N/A	June week 2	June week 2	June week 2	N/A	June week 3	June week 3	June week 3	June week 3	June week 4	June week 4	GAA	200,000	200,000			
4 CDD Exchange																				
	NLP	SVP (Sect. 53.9)	June week 1	N/A	June week 2	June week 2	June week 2	N/A	June week 3	June week 3	June week 3	June week 3	June week 4	June week 4	GAA	187,000	187,000		CDD	
5 IPEL Database																				
	NLP	Public Bidding	Jul week 1	Jul week 1	Jul week 2	N/A	Jul week 3	Jul week 3	Jul week 3	Jul week 4	Aug week 1	Aug week 2	Aug week 2	Aug week 3	GAA	23,000,000	23,000,000		CDD	
		Public Bidding	Nov week 1	Nov week 1	Nov week 2	N/A	Nov week 3	Nov week 3	Nov week 3	Nov week 4	Dec week 1	Dec week 2	Dec week 2	Dec week 3	GAA	14,000,000	14,000,000		CDD	
																<b>39,837,000</b>	<b>39,837,000</b>			
<b>II. Library Materials - Locally Funded Projects</b>																				
1 Tondo Congressional Library																				
a. Books (Print)	TCL	Public Bidding	Aug week 1	Aug week 1	Aug week 2	N/A	Aug week 3	Aug week 3	Aug week 3	Aug week 4	Sept week 1	Sept week 2	Sept week 2	Sept week 3	GAA	689,000	689,000		CDD/PLD	
b. Subscription		SVP (Sect. 53.9)	Not Applicable												Mar week 1	GAA	100,000	100,000		CDD/PLD
2 Bohol Congressional Library																				
a. Books (Print)	BCL	SVP (Sect. 53.9)	Not Applicable													GAA	360,000		360,000	CDD/PLD
b. Subscription		SVP (Sect. 53.9)	Not Applicable												Mar week 1	GAA	47,000	47,000		CDD/PLD
3 Batanes Provincial Library																				
a. Books (Print)	BPL	Public Bidding	Aug week 1	Aug week 1	Aug week 2	N/A	Aug week 3	Aug week 3	Aug week 3	Aug week 4	Sept week 1	Sept week 2	Sept week 2	Sept week 3	GAA	850,000	850,000		CDD/PLD	
b. Subscription		SVP (Sect. 53.9)	Not Applicable												Mar week 1	GAA	389,000	389,000		CDD/PLD
																<b>2,435,000</b>	<b>2,075,000</b>	<b>360,000</b>		

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<b>III. Book Allocation</b>																				
1	Filipiniana, General References and Childrens' Books (Print)	PLD	Public Bidding	Feb week 2	Feb week 2	Feb week 3	N/A	Feb week 4	Feb week 4	Feb week 4	Mar week 1	Mar week 2	Mar week 3	Mar week 3	Mar week 4	GAA	3,889,000	3,889,000		
2	Filipiniana, General References and Childrens' Books (Electronic)	PLD	Public Bidding	Feb week 2	Feb week 2	Feb week 3	N/A	Feb week 4	Feb week 4	Feb week 4	Mar week 1	Mar week 2	Mar week 3	Mar week 3	Mar week 4	GAA	3,000,000		3,000,000	
3	Audiobooks, CDs, DVDs, journals and other non-print materials	PLD	SVP (Sect. 53.9)	Feb week 2	N/A	Feb week 3	Feb week 3	Feb week 3	N/A	Feb week 4	Feb week 4	Feb week 4	Feb week 4	Mar week 1	Mar week 1	GAA	500,000	500,000		
																	<b>7,389,000</b>	<b>4,389,000</b>	<b>3,000,000</b>	
<b>IV. Building</b>																				
	a. Other Infrastructure Assets	NLP	Direct Contracting															180,000		180,000
	b. Building	NLP	Public Bidding															160,310,000		160,310,000
																		<b>160,490,000</b>		<b>160,490,000</b>
<b>IV. Supplies and Materials</b>																				
1	Common-Use Supplies available at Procurement Service	NLP, LFP																		
	Electrical Supplies		NLP-Agency to Agency													GAA	5,074.68	5,074.68		
	Office Supplies		NLP-Agency to Agency													GAA	612,744.45	612,744.45		
	Office Devices		NLP-Agency to Agency													GAA	26,879.02	26,879.02		
	Janitorial Supplies		NLP-Agency to Agency													GAA	124,508.82	124,508.82		
	Office Equipment		NLP-Agency to Agency													GAA	628,603.19	628,603.19		
	Computer Supplies		NLP-Agency to Agency													GAA	45,024.64	45,024.64		
	Consumables		NLP-Agency to Agency													GAA	226,994.28	226,994.28		
																		<b>1,669,829.08</b>	<b>1,669,829.08</b>	
2	Common-Use Supplies not available at Procurement Service																			
	Electrical Supplies		NLP-Agency to Agency													GAA	437,125.00	437,125.00		
	Office Equipment		NLP-Agency to Agency													GAA	358,000.00	358,000.00		
	Office Supplies		NLP-Agency to Agency													GAA	103,752.53	103,752.53		
	Janitorial Supplies		NLP-Agency to Agency													GAA	55,316.00	55,316.00		
	Consumables		NLP-Agency to Agency													GAA	984,198.00	984,198.00		
																		<b>1,938,391.53</b>	<b>1,938,391.53</b>	
3	Uncommon-Use Supplies and Equipments																			
	Office Equipment & Accessories		NLP-Agency to Agency													GAA	351,000.00	351,000.00		
	Office Supplies		NLP-Agency to Agency													GAA	403,954.00	403,954.00		



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1	Water Services	NLP	Direct Contracting	Not Applicable												GAA	1,250,000	1,250,000		
2	Electricity Services	NLP	Direct Contracting	Not Applicable												GAA	6,800,000	6,800,000		
<b>LFP</b>																				
1	Water Services	LFP	Direct Contracting	Not Applicable												GAA	125,000	125,000		
2	Electricity Services	LFP	Direct Contracting	Not Applicable												GAA	550,000	550,000		
																	<b>8,725,000</b>	<b>8,725,000</b>		
<b>VIII. Communication</b>																				
<b>NLP</b>																				
1	Telecommunication Services	NLP																		
	a. Landline		Direct Contracting	Not Applicable												GAA	248,000	248,000		
	b. Cellular Phone Lines		Direct Contracting	Not Applicable												GAA	232,000	232,000		
2	Internet Services	NLP	Direct Contracting	Not Applicable												GAA	4,862,000	4,862,000		
3	Postage and Courier Services	NLP	Section 52.1	Delegated to FAD-Property Section												GAA	360,000	360,000		
<b>LFP</b>																				
1	Telecommunication Services	LFP																		
	a. Landline		Direct Contracting	Not Applicable												GAA	94,000	94,000		
	b. Cellular Phone Lines		Direct Contracting	Not Applicable												GAA	42,000	42,000		
2	Internet Services	LFP	Direct Contracting	Not Applicable												GAA	90,000	90,000		
3	Postage and Courier Services	LFP	Section 52.1	Delegated to FAD-Property Section												GAA	53,000	53,000		
																	<b>5,981,000</b>	<b>5,981,000</b>		
<b>IX. Repair and Maintenance</b>																				
<b>NLP</b>																				
1	Building	NLP	SVP (Sect. 53.9)													GAA	100,000	100,000		
2	Machinery	NLP	SVP (Sect. 53.9)	To be procured as need arises by the FAD-Property Section												GAA	100,000	100,000		
3	Office Equipment	NLP	SVP (Sect. 53.9)	To be procured as need arises by the FAD-Property Section												GAA	600,000	600,000		
4	ICT Equipment	NLP	SVP (Sect. 53.9)	To be procured as need arises by the FAD-Property Section												GAA	100,000	100,000		
5	Motor Vehicles	NLP	SVP (Sect. 53.9)	To be procured as need arises by the FAD-Property Section												GAA	240,000	240,000		
6	Maintenance and Repair of Microfilm Readers	Fil (NLP)	Direct Contracting	Not Applicable												GAA	420,000	420,000		FIL
7	Rewashing of Microfilms	Fil (NLP)	Direct Contracting	Not Applicable												GAA	80,000	80,000		FIL
<b>LFP</b>																				
1	Building	LFP	SVP (Sect. 53.9)	To be procured as need arises by the FAD-Property Section												GAA	80,000	80,000		
2	Office Equipment	LFP	SVP (Sect. 53.9)	To be procured as need arises by the FAD-Property Section												GAA	100,000	100,000		

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3	ICT Equipment	LFP	SVP (Sect. 53.9)	To be procured as need arises by the FAD-Property Section												GAA	75,000	75,000		
																<b>1,895,000</b>	<b>1,895,000</b>			
<b>X. Others</b>																				
1	INELI Project															Foreign Fund	636,500	636,500		
2	ICT Training	ITD		Not Applicable												GAA	344,000	344,000		
3	2018 Proposals for NCCA Funding															NCCA				
	National Conference of Librarians 2018 : Limang K para maging OK sa Aklatan															NCCA	656,100	656,100		604,900-NCCA 51,200-NLP
	Training Workshop on the Development of Mother Tongue Children's Books															NCCA	1,183,000	1,183,000		1,133,000-NCCA 50,000-NLP
	Disability Awareness Training															NCCA	862,500	862,500		712,500-NCCA 150,000-NLP
	Conference on Children and Young Adult Librarianship															NCCA	409,000	409,000		359,000-NCCA 50,000-NLP
	<sup>28</sup> th Library and Information Service Month Celebration															NCCA	482,000	482,000		422,000-NCCA 60,000-NLP
	Research Training and Materials Development for Public Librarians															NCCA	881,100	881,100		721,100-NCCA 160,000-NLP
	Tracer Study of Philippine Libraries and Librarianship															NCCA	806,500	806,500		691,500-NCCA 115,000-NLP
	Orientation, Training and Allocation of Library Resources of Newly Affiliated Public Library															NCCA	436,000	436,000		356,000-NCCA 80,000-NLP
																	<b>6,696,700</b>	<b>6,696,700</b>		
<b>XI. Insurance</b>																				
1	Insurance	NLP	NGA to NGA	Not Applicable												GAA	1,075,000	1,075,000		
2	Fidelity Bond Premiums	NLP	NGA to NGA	Not Applicable												GAA	72,000	72,000		
																	<b>1,147,000</b>	<b>1,147,000</b>		

TOTAL


254,630,351.61 84,465,351.61 170,165,000.00

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
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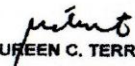
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Recommending approval:


  
EDGARDO B. QUIROS


Chairperson, BAC

  
MARCEL M. DIAZ  
Member, BAC


  
MAUREEN C. TERRENAL

Vice-Chair, BAC

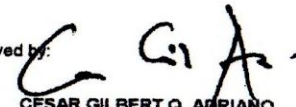
  
DANILO B. FERNANDEZ  
Member, BAC

  
JENNIFER B. DIMASAGA

Member, BAC

  
MARVIN S. VANGUARDIA  
Budget Officer

Approved by:

  
CESAR GILBERT Q. ADRIANO  
Head of Procuring Entity